Position:	Youth Worker	Type of Employment:	School Year contract
Reports to:	Windsor Coordinator	**Club Location:**	Windsor Unit
Hours:	15 - 20 / week (weekdays)	**Wage:**	$17.55 / hour

Overall function of the Youth Worker
To enrich the lives of children and youth in the Agency's catchment areas, by providing a diverse and challenging program that enhances their personal growth and development.   Must be able to work 2:30 – 5:30 and possibly some early evenings.

Qualifications & Requirements	
Criminal / Child Welfare Check	First Aid & CPR
High Five Certification	Education in the Human Service Field
Previous work with children an asset	Class F is an asset (if over 25)

Responsibilities
• Assist in the identification of the needs and interests of children and youth • Attend and participate in training (online and in person) • Ensure to be knowledgeable with fire / missing child safety procedures • Assist in designing, organizing and implementing a diverse program of educational. Social, recreational, vocational, health and cultural age appropriate activities. • Ensure planning has a variety of indoor / outdoor activities • Implement weekly calendars • Promote and encourage participation by members and the general public in programs • Supervision of children and youth in designated areas • Maintain excellent attendance stats for future reports and statistical information • Prepare incident reports when required • Conflict resolution and behaviour management with members • Administer first aid when required • Bring to the attention of the Supervisor any concerns or incidents that require follow up. • Provide a safe and healthy environment for all youth attending the Club. • Cleaning & Sanitizing the building, toys, furniture, etc… • Ensure all areas are kept clean and change bulletin boards when needed • Cleaning the playground and doing checks around the building regularly • Any other related duties

Time spent playing and listening to children is never time wasted!